



DEPARTMENT OF PROCUREMENT SERVICES

160 South Hollywood Street • Room 126 • Memphis, TN 38112 • (901) 416-5376

NOTICE TO BIDDERS

IFB# 03192021 SCS District Wide Bottled Water Distribution
DEADLINE: March 19, 2021 @ 11:00 AM, Central Time

Shelby County Schools (SCS) is accepting bids for the project listed above, in red. SCS will be practicing “Social-Distancing” for all Pre-Bid meetings and gatherings during this time period in order to promote a safe and healthy working environment for both employees and perspective bidders. Bidders are encouraged to wear appropriate PPE gear during any meetings.

Once this Bid has been published, all communication regarding this project must be directed to Procurement Services. All questions or requests for clarification of technical issues and terms pertaining to this Bid must be emailed to William Webb, webbw@scsk12.org and Kimberly Carpenter, carpenterk@scsk12.org by 11:00AM/CST on March 10, 2021. Subject line of email shall read “Questions –IFB #03192021 SCS District Wide Bottled Water Distribution”. Questions must specifically reference the section of the Bid to which the question pertains. In order to prevent an unfair advantage to any respondent, all questions and answers will be posted as an addendum on Procurement’s website on March 16, 2021 by 4:00PM.

IMPORTANT DATES:

Bid Release	March 5, 2021
Questions or Requests Due	March 10, 2021, @ 2:00pm
Questions and Answers Posted	March 16, 2021 @ 4:00 pm
Bid Due / Bid Deadline	March 19, 2021 @ 11:00 am

Thank you.
Procurement Services
Shelby County Schools